









Safe Work Procedure

NOTE: DO NOT use this machine unless you have been trained in its safe use and operation.

Description of Work:		Using an Angle Grinder				
		<p>Potential Hazards: Exposed moving parts and electrical hazard with the potential to cause harm through entanglement, impact and cutting, exposure to heat, noise, projectiles, sharp objects, friction and sparks.</p>				
Personal Protective Equipment (PPE) Required <i>(Check the box for required PPE):</i>						
 Gloves	 Face Masks	 Eye Protection	 Welding Mask	 Appropriate Footwear	 Hearing Protection	 Protective Clothing
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Safe Work Procedure Checklist:						
<p>1. PRE-Operation/Task:</p> <ul style="list-style-type: none"> • Task (e.g. Drawings, instructions, specifications etc.) is clearly understood. • Ensure the appropriate disc is correctly in place. • Ensure work piece is securely clamped. • Ensure appropriate guarding is in place on grinder. • Identify ON/OFF switch. <p>2. Operation/Task:</p> <ul style="list-style-type: none"> • Check that the disc runs 'true' and does not wobble. • Keep hands clear of work piece and away from disc. • Turn off grinder at power point before changing the disc. • Ensure guarding is in place before re-starting grinder. • Ensure machines have been isolated from power sources before being cleaned, adjusted, maintained or repaired. <p>3. POST-Operation/Task:</p> <ul style="list-style-type: none"> • Switch off grinder before removing waste material from the bench. • Ensure disc is still in good condition before putting away. 						
Competent Person(s): (The following persons are authorised to operate, supervise and test students on the equipment/process).						
Name:	Title:	Contact Details:				