

(Subi Mens Shed) – Safe Work Procedure

ROUTER TABLE

DO NOT use this machine unless you have been instructed in its safe use and operation and have been given permission

PERSONAL PROTECTIVE EQUIPMENT



Safety glasses must be worn at all times in work areas.



Long and loose hair must be contained.



Hearing protection must be worn.



Sturdy footwear must be worn at all times in work areas.



Close fitting/protective clothing must be worn.



Rings and jewellery must not be worn.

PRE-OPERATIONAL SAFETY CHECKS

- ✓ Locate and ensure you are familiar with all machine operations and controls.
- ✓ Ensure all guards are fitted, secure and functional. Do not operate if guards are missing or faulty.
- ✓ Faulty equipment must not be used. Immediately report suspect machinery.
- ✓ Use only materials free from defects.
- ✓ Ensure cutter size conforms to machine specification.
- ✓ Ensure the machine is isolated while cutters are being installed.
- ✓ Ensure all cutters are sharp and free of resin build up.
- ✓ Check cutter for clearance of rotation before starting machine.
- ✓ Adjust fence, guards and extraction for maximum protection and efficiency.

OPERATIONAL SAFETY CHECKS

- ✓ Before making adjustments, switch off and bring the machine to a complete standstill.
- ✓ Feeding must be against the direction of rotation.
- ✓ Feed work slowly into the cutter.
- ✓ Jigs, fixtures and templates should be used wherever possible.

ENDING OPERATIONS AND CLEANING UP

- ✓ Switch off the machine when work completed.
- ✓ Leave the machine in a safe, clean and tidy state.

POTENTIAL HAZARDS AND INJURIES

- ⓘ Material kickback.
- ⓘ Flying chips and airborne dust.
- ⓘ Noise.
- ⓘ Eye injuries.
- ⓘ Cuts.
- ⓘ Hair/clothing getting caught in moving machine parts.

DON'T

- ✗ Do not use faulty equipment. Immediately report suspect machinery.
- ✗ Never leave the machine running unattended.
- ✗ Do not attempt deep cuts.
- ✗ Do not leave equipment on top of the machine.

This SWP does not necessarily cover all possible hazards associated with this equipment and should be used in conjunction with other references. It is designed as a guide to be used to complement training and as a reminder to users prior to equipment use.

This information is based on material published by the South Australian Department of Education and Children's Services.